

# DJ SouthLand

Event Booking Information

SouthLand and his team are dedicated to delivering top-quality service and are excited about the opportunity to partner with you for your private or corporate event. They are committed to working closely with you to create a tailor-made musical experience that perfectly suits your event, with fees reflecting the scope and complexity of the work involved.

Please inform them in advance if you **will not** be providing power solutions for the DJ. While they typically bring all necessary equipment and arrive at least one & a half hour before the scheduled start time to set up and conduct a sound check, early communication ensures optimal preparation. In some cases, this may even qualify you for additional service enhancements.

Please note that services are charged per event, not per hour, reinforcing their commitment to the complete success of your event. SouthLand and his team also provide a wide range of equipment to accommodate unique events beyond standard setups. For specific equipment requests, clients are encouraged to inquire early to ensure availability.

## Event Details

Event Name	
Date	
Event Start time	
DJ Start Time	
DJ End Time	
Venue Address	
<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor*	*If outdoor, confirm shade provision for DJ and equipment.

## Contact Person

Name	
Phone	
Email	

## Music & Style

**Preferred Music Genres in the mix: Please check all that apply.**

<input type="checkbox"/> Pop	<input type="checkbox"/> Electronic/Dance	<input type="checkbox"/> 70s Disco	<input type="checkbox"/> World
<input type="checkbox"/> Rock	<input type="checkbox"/> Country	<input type="checkbox"/> 80s Soul and R&B	<input type="checkbox"/> *DJ's choice
<input type="checkbox"/> Latin	<input type="checkbox"/> Clean music preferred	<input type="checkbox"/> 90s R&B and Hip Hop	<input type="checkbox"/> Other_____

\*DJ will play music based on the theme provided.

Songs or Artists to Include	
Songs or Artists to Avoid	

- General Liability Insurance needed (\$50 fee)
- Generator/Power station needed for DJ System (fee to be determined, TBD)

- Overtime:** Check if overtime is a possibility or if you're likely to go over scheduled time. If overtime can be accommodated, they'll provide a rate and confirmation. Fee TBD per event.

**Supplementary Event Options: please check all that apply.**

Standard package includes: DJ, assistant, 2 speaker PA System, microphone, & music based on the theme provided.

<input type="checkbox"/> Microphone for Host	<input type="checkbox"/> Wireless Microphone \$50	<input type="checkbox"/> Dance floor lighting \$100
<input type="checkbox"/> (4) Up-Lights \$120	<input type="checkbox"/> Take Requests (via text based app) \$100	<input type="checkbox"/> (2) Cold Sparklers \$600
<input type="checkbox"/> *Emcee Services TBA	<input type="checkbox"/> *Additional P.A. System for Announcements	<input type="checkbox"/> *P.A. System for Bands
<input type="checkbox"/> *Stage Management	<input type="checkbox"/> *Music Production/Editing	<input type="checkbox"/> Other _____

\*Please note that while basic introductions are included, more extensive emceeing tasks such as reading sponsor scripts, hosting games, and detailed agenda management will incur additional fees. These fees are based on the scope and complexity of the work required to make your event a standout success. \$100 per hour minimum rate for emceeing.

## Event Agenda

Key Moments & Times (e.g., speeches, dancing, background)	
Planned Performances	
Special Announcements	
Expected Number of Guests	
Age Range of Guests	
Equipment Requirements	
Parking Arrangements for DJ	
Additional Information	

## Client Confirmation

**I understand and agree to the following:**

- The need for adequate shade and protection for the DJ and equipment is essential if the event is outdoors.
- Subcontracting must be agreed upon with prior notice, knowledge, and consent.
- Accommodating requests made day of or on-site may not always be possible. Should they be accommodated, additional fees may apply. (email/text conformation ok)
- A minimum of 50% non-refundable deposit is required to reserve the event date.
- The remaining balance is due on arrival before event starts.
- The client is responsible for any equipment that is damaged or stolen by event attendees.
- Cancellation by DJ: In the event of unforeseen circumstances necessitating cancellation by the DJ (e.g., injury, family death), the client will be notified. The client will have the option for the DJ to find a suitable replacement (if possible) or to receive a full refund, including the deposit.

• **Date Transfer Policy:** If the client needs to change the event date, this may be accommodated once with a fee of \$100, provided the new date is within 30 days of the original date and the DJ is available.

• **Late Fee:** To encourage timely payments, a graduated late fee structure will be applied to overdue invoices. Payments delayed by up to 3 days will incur a 3% fee, increasing to 5% for delays of 8-14 days, and 10% for delays beyond 15 days.

*I confirm that all the information provided is accurate and understand the importance of early submission.*

<b>Client Signature</b>	
<b>Date</b>	

## Contact Information

<b>Email</b>	djsouthland@gmail.com	<b>Call/Text</b>	(909)-815-2705
<b>Website</b>	<a href="https://djsouthland.com">https://djsouthland.com</a>	<b>Location</b>	Riverside, CA 92505